

**Berlin Board of Education**  
**Finance and Operations Committee Meeting**  
**December 11, 2023**  
**MINUTES**

In Attendance:       Peter Zarabozo, Chair  
                              Julia Dennis  
                              Adam Salina

Also in attendance:   Brian Benigni, Superintendent of Schools  
                              Jeff Cugno, Director of Operations  
                              Ashley Dorsey, Director of Finance

**I.       Call to Order**

Ms. Dennis called the meeting to order at 7:02 am.

**II.       Preliminary 2024-2025 Budget**

Ms. Dorsey and Superintendent Benigni discussed the proposed Superintendent's budget for the 2025 fiscal year. Ms. Dorsey discussed the major drivers in each of the budget categories and how the budget numbers were calculated.

The committee also discussed the strategy for presenting the Superintendent's budget.

**III.     Adjournment**

The meeting adjourned at 7:38 am.

Respectfully submitted,

Ashley L. Dorsey  
Director of Finance